



## VIRGINIA STATE SCHOOL SWIMMING CLUB

### Minutes of General Meeting

### Held on Wednesday 23rd July 2019

#### 1. OPENING

- 7:00 pm by Chair

#### 2. ATTENDANCES AND APOLOGIES

- **Attendance:** Carlie Shah (Chair), Clive Berry, Trent Easton, Dave Dyson, Karen Synnott, Mary Rose Bell, Suellen Knight, Melleah Crunkhorn, Tony Low, Eamonn Cox, Chanaka, Clive Berry,
- **Apologies:** Julie Melton, Mel Berry, Elizabeth Clifton, Ken Clifton, John Sinclair, Jo Ealson

#### 3. MINUTES OF THE PREVIOUS GENERAL MEETINGS

- 29<sup>th</sup> April 2019 meeting
- Noting an amendment to the price wording.

*Motion that the minutes of the General Meeting held 6<sup>th</sup> February 2019 be accepted.*

**Moved:** Karen Synnott **Seconded:** Mellon Crunkhorn **Carried:** Yes

#### 4. BUSINESS ARISING FROM THE PREVIOUS MINUTES

- Pool Amenities
  - Practical completion completed
  - Gambling grant finalised and nothing further to do.
  - **ACTION:**
- Club Handbook
  - Carnival event dates
  - New prices
  - User friendly
  - **ACTION:** Melleah Crunkhorn to assist to complete this document

#### 5. CORRESPONDENCE

- Inward
  - Roger Sheehan - acquittal or stand funding
  - Proposed carnival dates
- Outgoing
  - Proposed carnival dates
  - Survey
  - Accounts manager
- Business arising from correspondence
  - Proposed carnival dates
  - Survey results
  - Accounts manager

#### 6. EXECUTIVE COMMITTEE DECISIONS

- Winter swimming

#### 7. TREASURER'S REPORT

- No report



- John Sinclair will be moving into the Treasurer role on the executive from July.
- A big thank you to Jane and John O'Brien for their contribution to the club through this role.
- Cash at bank \$78,041
- Outstanding invoices from last season \$4,587
- Budget completed
- **ACTION:** Carlie to follow up bad debts.

*Motion that the Treasurer's report be accepted.*

**Moved:** xxxxxx **Seconded:** xxxxxx **Carried:** NA

## 8. INFORMAL REPORTS

- Coach's report
  - Rebel vouchers used
  - Team app for swimmers attendance is working effectively. It allows for the coaches to provide real time reporting for attendance.
  - **ACTION:** Executive to work through requirements with coaches for reports for this meeting.
- Membership Report

VIRGINIA DOLPHINS		2019-2020 SEASON	JULY @ 24/7/19
<b>TOTAL REGISTERED</b>			60
Un-Registered			6
<b>NEW MEMBERS</b>			6
<b>RETURNING FROM 2018-2019</b>			52
<b>RETURNING FROM PAST SEASONS</b>			2
<b>BREAK DOWN</b>			
	LTS MEMBERS		22
	SQUAD MEMBERS		36
	FNC ONLY MEMBERS		1
<b>LESSON STATUS</b>			
<b>TOTALS</b>			<b>CURRENT</b>
3	Tadpole		1
6	Frog		5
9	Dolphin		4
4	Super Dolphin		3
0	GoodStart		0
22			13
3	MINI Squad		1
6	SKILLS Squad		6
5	DEV Squad		1
8	JNR Squad		5
15	SNR Squad		15
0	Squad		0
37			28
<b>REGISTRATION FEES</b>			51
<b>WITHOUT REGISTRATION FEES</b>			9
<b>UNASSIGNED</b>			
	Waiting Start Date		10
	ASSESSMENTS Done		5
	<b>TOTAL SWIMS TO DATE</b>		<b>112</b>

- **ACTION:**
- Canteen Report
  - NA
  - **ACTION:** preparation of menu special ect in advance
- Quartermaster's report
  - Stocktake not completed for this month.
  - **ACTION:** Stocktake to be completed for consideration for the budget.



*Motion that the informal reports be accepted.*

**Moved:** Trent Easton **Seconded:** Mary-Rose Bell **Carried:** Yes

## 9. MOTIONS ON NOTICE

- None

## 10. GENERAL BUSINESS

- Survey
  - Results worked through.
  - **ACTION:** Test PA system and check the lighting pool and car park area.
- Planning for next season
  - Dolphin Squad
  - Volunteering
  - Adult swimming
    - 6 session card made
  - Mobile phone
    - Purchase or donated
  - Computer
  - Advertising in local school newsletters
  - Sponsorship
  - Grants
  - **ACTION:** Work through items

## 11. DATE OF NEXT MEETING

- Next meeting is scheduled for 21st August 2019

Meeting closed 8:24pm

*These minutes are a true and correct record of the proceedings of the meeting.*

Signed: **Chair(s):** Carlie Shah.

**Secretary:** Dave Dyson