



VIRGINIA STATE SCHOOL SWIMMING CLUB

Minutes of General Meeting

Held on Wednesday 13 March 2019

1. OPENING

- 7:00 pm by Chair

2. ATTENDANCES AND APOLOGIES

- **Attendance:** Carlie Shah, Clive Berry (Chair), Karen Synott, Dave Dyson, Wayne Thrupp, Trent Easton, Chantel Foster, Elizabeth Clifton, Ken Clifton, Margot Dallinger, Julie Melton.
- **Apologies:** Mary Rose Bell, Tony Low, Mel Berry, Jane O'Brien, John O'Brien, Grace Synott, Tracey Armour, Suellen Knight.

3. MINUTES OF THE PREVIOUS GENERAL MEETINGS

- 6th February 2019 meeting

Motion that the minutes of the General Meeting held 6th February 2019 be accepted.

Moved: Trent Easton **Seconded:** Carlie Shah **Carried:** Yes

4. BUSINESS ARISING FROM THE PREVIOUS MINUTES

- Pool Amenities
 - Closed on the 3rd March 2019
 - Consistent with timing.
 - Flagged that VSSC would still like to access the pool.
 - Question floor sealing
 - Timelines are:
 - Commence 22.4.19
 - Practical completion 26.06.19
 - **ACTION:** Samples of floor covering and understand what is to be used.
- Carnival schedule update
 - Community Shield
 - This weekend
 - Other clubs are sending through the relay teams
 - Storms forecast
 - Nundah, Earnshaw, Zillmere, Boondall
 - Ribbons are going to be considered depending on stocktake. Karen to advise.
 - Club championship
 - Registration is 78 swimmers at this time.
 - Consideration for 100m Freestyle, Breast, and IM swims Lincoln Gower

Motion that consideration be accepted.

Moved: Karen Synott **Seconded:** Carlie Shah **Carried:** Yes

- **ACTION:**

- Slushie machine - Carlie
- Volunteers - Carlie
- Raffles - Carlie



- Fundraising - Virginia Bunnings
 - **ACTION:** Tracey Armour to register the club - Outstanding

5. CORRESPONDENCE

- Inward
 - Donation Recycle Scheme number
 - Response to invites for Community Spirit Shield
- Outgoing
 - Invites for Community Spirit Shield
- Business arising from correspondence
 -

6. EXECUTIVE COMMITTEE DECISIONS

- To attend Boondall Carnival
 - Virginia Won this carnival also.

7. TREASURER'S REPORT

- As per the report
- A healthy start to the year from the report

Motion that the Treasurer's report be accepted.

Moved: Trent Easton **Seconded:** Carlie Shah **Carried:** Yes

8. INFORMAL REPORTS

- Coach's report
 - Meet at Boondall successful kids swam well
 - Variable in squad attendance
 - Holding streamline being enjoyed by the kids
 - More full-on relays stuff tomorrow.
- Membership Report
 - 210 to 245 members currently same as last season
 - Squad 109 to 101
 - LTS - 79 to 100
 - Fee Schedules
 - Outstanding Debts
 - 1 family has been an outstanding debt for a while.
 - Writing off \$275 in bad debts
 - **ACTION:** Carlie to action with the family.
- Canteen Report
 - Made \$200 profit week.
 - Minimal wastage
 - Japanese curry this week on Friday night
 - Lines at Canteen and consider how to work.
- Quartermaster's report
 - 50 hats for sale price is \$16 per hat
 - Hats will be on sale from Friday night.



Motion that the informal reports be accepted.

Moved: Ken Clifton **Seconded:** Carlie Shah **Carried:** Yes

9. MOTIONS ON NOTICE

- None

10. GENERAL BUSINESS

- 2109/2020 committee position nominations for P&C consideration
 - All committee members nominated to continue on other than Treasurer
 - A person has flagged interest in the position and will be confirmed shortly.
 - **ACTION:** Carlie to confirm the person of interest translates to position filled next meeting.

Motion that the executive committee to be taken to committee

Moved: Julie Melton **Seconded:** Ken Clifton **Carried:** Yes

- Brisbane Airport Community Giving Fund
 - now open and looking to complete.
 - **ACTION:** Carlie to complete for Club Captain board.
- Trophy Night
 - Finalise date completed and upon team app. 4th May 2019
 - Invite constructed
 - Menus ideas proposed
 - **ACTION:** Chantel to finalise costs and menus.
- Squad Schedules
 - Proposed schedules for next season
 - Proposed Saturday schedule
 - Proposed fee schedule
 - Working on lesson plans for LTS
 - **ACTION:** Can we confirm amenities,
- Operating Guidelines
 - Review operating guidelines
 - Identification of essential roles and paid positions

Motion that operating guidelines be signed off by P&C

Moved: Carlie Shah **Seconded:** Julie Melton **Carried:** Yes

- Wet n Wild
 - Numbers not qualified
 - \$45 per person
 - Options to be explored
 - **ACTION:** Confirmation of numbers and explore options.
- Club Captain nominations
 - Juniors - Leo Utz, Eddie Berry, Bryce Easton & Max Pepper
 - Senior - Jorja Ealson & Byron Berry



11. DATE OF NEXT MEETING

- Next meeting is scheduled for 24th April 2019

Meeting closed 8: 49 pm

These minutes are a true and correct record of the proceedings of the meeting.

Signed: **Chair(s):** Clive Berry **Secretary:** Dave Dyson